

D 31827

(Pages : 2)

Name.....

Reg. No.....

**THIRD SEMESTER (CBCSS—UG) DEGREE EXAMINATION
NOVEMBER 2022**

Microbiology

MBG 3C 06—COMPUTER APPLICATIONS—FUNDAMENTALS

(2019 Admission onwards)

Time : Two Hours

Maximum : 60 Marks

Part A (Short Answer)

1. Define RAM.
2. What are Plotters ?
3. How will you save a document ?
4. Comment on OMR.
5. What is the use of charts in word processing ?
6. How to find a text in a document ?
7. Write the steps for editing a workbook.
8. How will you add borders in worksheet ?
9. Write the role of filters in worksheet.
10. Write any two statistical functions.
11. How can we add text in a slide ?
12. What are Templates ?

(20 Ceiling)

Part B

Paragraph, each question carries 5 marks.

13. Write a note on Instruction set.
14. What is the use of MICR digitizer ? Explain.
15. How will you handle tables in word processing ? Explain in detail.

Turn over

16. Explain about copying and moving data from selected cells.
17. Write the relevance of date and time functions in worksheet.
18. Define Transition. Write the steps for adding transition in a slide.
19. How can we handle operators in formula ?

(30 Ceiling)

Part C

*Essay. Answer any **one** question, each question carries 10 marks.*

20. Define operating system. Compare and contrast DOS, LINUX and Windows.
21. How will you create a good presentation ? Explain in detail.

(1 × 10 = 10 Ceiling)